



Baliwag Water District

Tomacruz St., Poblacion, Baliwag, Bulacan 3006
Tel. Nos. : (044) 766-2618 / (044) 798-0370 / (044) 798-0372
Fax No. : (044) 766-3737
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CERTIFICATE OF COMPLIANCE

Pursuant to Republic Act 9485: An Act to Improve Efficiency in the Delivery of Government Service to the Public by Reducing Bureaucratic Red Tape, Preventing Graft and Corruption, and Providing Penalties therefore

I, **ARTEMIO F. BAYLOSIS**, Filipino, of legal age, General Manager of Baliwag Water District, being responsible and accountable in ensuring compliance with Section 6 of the Anti-Red Tape Act of 2007 and Rule IV of Its Implementing Rules and Regulations, hereby declare and certify the following truths:

1. The Baliwag Water District has established its service standard known as the Citizen's Charter that enumerates the following:
 - a. Vision and mission of the agency
 - b. Frontline services offered
 - c. Step-by-Step procedure in availing of frontline services
 - d. Employee responsible for each step
 - e. Time needed to complete the procedure
 - f. Amount of fees
 - g. Required documents
 - h. Procedure of filing complaints
2. The Citizen's Charter is posted as information billboards in all the services offered of Baliwag Water District that deliver frontline services.
3. The Citizen's Charter is positioned at the main entrance of the office or at the most conspicuous place of all the said service offices;
4. The Citizen's charter is written either English, Filipino, or in the local dialect and published as an information material (e.g. brochure)
5. The Citizen's Charter is uploaded in the agency's website and accessible to the public.
6. The Citizen's Charter was first published on July 10, 2009 and the latest review and revision made was on March 10, 2016 as required under Section 4, Rule IV of the IRR: The officer or agency shall review the Citizen's Charter whenever necessary, but not less than once every two years
7. The Citizen's Charter already shows the improvements that resulted from the process review of frontline service delivery.

This Certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.

IN WITNESS HEREOF, I have hereunto set my hand this 14th day of October 2016 in Baliwag, Bulacan, Philippines.

ARTEMIO F. BAYLOSIS
General Manager

SUBSCRIBED AND SWORN to before me this 17 2016 in Baliwag, Bulacan, Philippines, with affiant exhibiting me his Community Tax Certificate No. 11164915 issued on January 11, 2016 at Baliwag, Bulacan

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EDWARD P. LONTOK

Notary Public
Until Dec. 31, 2016

Commission No. PNC-37-MR-2014

PTR No. 5020704/01-04-16/Bal. Bul.

Reg. Roll No. 00463/01-62-96/ City of Marikina

Roll No. 38395

DATE: OCT 17 2016



ISO 9001: 2008 Certified
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